

PICNIC TABLE POLICY  
BOROUGH OF MANASQUAN

Volunteers who have served on Manasquan Borough Boards, Commissions, Committees, First Aid Squad, Fire Companies, Public Service Clubs or those individuals who have served as the Borough Historian, members of the Governing Body for a period of at least 10 years, or a permanent full-time or part-time Municipal Employees for a period of not less than 10 years and have retired in good standing or are deceased are eligible, at their request or the request of a relative, to purchase a Borough obtained and approved Picnic Table and Plaque at the Borough's current Picnic Table rate. This special four month pre-enrollment period will begin on **December 1, 2007 and end on March 31, 2008**. Remaining spaces will be available to all Manasquan Residents on a first-come-first-served basis beginning **April 1, 2008**.

1. The Picnic Table will be placed on Borough property at a location selected by the Borough if space is available. Picnic Tables may be considered for approval by the Governing Body to be placed on Borough property to commemorate events of national significance if requested by a resident of Manasquan.
2. Requests must be made to the Borough's Public Parks and Property Committee through the Municipal Clerk's Office. The requests may indicate the desired location and the inscription desired on the plaque. Final placement is the sole responsibility of the Parks and Property Committee.
3. Inscriptions will be limited to the name (s) of an individual, up to 100-characters, including spaces. (The names of firms, companies, inappropriate language, trade names, decorative designs, memorial dates, and birth or dates of death will not be permitted).
4. Final approval of all applications must be approved by the Parks Committee, Beach Committee (if appropriate), Superintendent of Public Works and the Municipal Administrator.
5. Picnic Tables approved by this process and purchased through the appropriate Manufacturer (approved by the Governing Body) will be the only Picnic Tables allowed on Borough property. Any Picnic Table placed on Borough property after January 2008 not conforming to this policy will be removed by the Borough and the parties responsible for the placement will be assessed the expenses associated with the removal and disposal.
6. Picnic Tables placed on Borough property prior to December 31, 2007 that do not conform to the above will be retired as their useful life (see attached check sheet for useful life criteria) expires, unless otherwise requested. However, the Borough will make a good faith effort to contact those responsible to determine if they would like the Picnic Table to be replaced at the Borough's current Picnic Table rate.
7. Picnic Tables will purchased and supplied, in lots of five tables, at an actual, complete, and current cost to be determined by the Parks and Property Committee and the Superintendent of the Public Works. (Current cost of Picnic Table plus plaque will be Actual Cost up to \$800.00). 100% of current costs will be received from the applicants PRIOR to ordering the tables and plaques.
8. There will be no out-of-pocket or uncovered expenses by the Borough of Manasquan. A photo of an example picnic table and plaque will be made available on the borough web site.



# Picnic Table Check List

Location: \_\_\_\_\_

Name on Plaque: \_\_\_\_\_

## Steel Picnic Table / Steel Areas:

- Paint or Coating Chips on Table Top
- Corrosion
- Sharp Area in Sitting or Table Top
- Other \_\_\_\_\_

## Wood Picnic Table / Wooden Areas:

- Excessive splinters
- Paint or Coating Chips on Table Top
- Paint or Coating Chips on Sitting Area
- Severely warped
- Severe wane in the boards
- Broken board
- Rotten board
- Other \_\_\_\_\_

## Aluminum Picnic Table / Aluminum Areas:

- Paint or Coating Chips on Table Top
- Paint or Coating Chips on Sitting Area
- White Aluminum Corrosion
- Sharp Area in Sitting or Table Top
- Other \_\_\_\_\_

## Concrete Supports:

- Cracked
- Rebar Exposed
- Chipped Beyond Repair
- Other \_\_\_\_\_

Recommend Replacement \_\_\_\_\_

Repair \_\_\_\_\_

Signature: \_\_\_\_\_ Public Works Supervisor