

**BOROUGH OF MANASQUAN
ORDINANCE NO. 2170-14**

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 2
(ADMINISTRATION) SECTION 2-5.20 ENTITLED STANDING
COMMITTEES DESIGNATED AND SECTION 2-5.23 ENTITLED
ADVISORY COMMITTEE IN THE BOROUGH OF MANASQUAN, COUNTY
OF MONMOUTH, STATE OF NEW JERSEY**

BE IT ORDAINED, by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, as follows:

SECTION 1: Chapter 2 entitled Administration of the Revised General Ordinances of the Borough of Manasquan and Section 2-5.20 entitled standing committees is amended and shall read as follows:

2-5.20 Standing Committees Designated

The following standing committees of the Council, consisting of three (3) council members each shall be appointed at the annual meeting:

- a. Administration and Finance;
- b. Beach;
- c. Building, Planning and Zoning;
- d. Public Safety;
- e. Public Works;
- f. Recreation and Environment

SECTION 2: Chapter 2 entitled Administration of the Revised General Ordinances of the Borough of Manasquan, and Sections 2-5.26 Administration and Finance Committee, Section 2-5.27 Public Safety and Recycling Committee, Section 2-5.28 Public Works Committee, 2-5.29 Public Property and Parks Committee, 2-5.30 Beach Committee, 2-5.31 Personnel Committee and 2-5.32 Law & Code Committee is amended and shall read as follows:

2-5.26 Administration and Finance Committee

The Administration and Finance Committee shall have primary responsibility for the following described activities and matters:

- a. The examination and review of all vouchers prior to their submission to the Council for authority to pay the same.
- b. The Borough's financial dealings.
- c. Budget preparation and budget management.
- d. Introduction for first reading of all ordinances, resolutions and motions requiring Council action and not specifically attributable to another committee.
- e. All departments not covered by other committees.

2-5.27 Beach Committee

The Beach Committee shall have primary responsibility for the following described activities and matters:

- a. Administration of personnel policies as they relate to beach employees.
- b. Management and maintenance of beach properties including parking lots.
- c. Recommendation for hiring, and supervision of Beach Department Head.
- d. Planning for the maintenance and upkeep of the beach.
- e. Chairperson of Committee or his designee shall be the liaison to the Tourism Commission.
- f. Chairperson of Committee or his designee shall be the liaison to the Chamber of Commerce.

- g. Items related to the promotion of commerce.
- h. Items related to the promotion of tourism.

2-5.28 Building, Planning and Zoning Committee

The Building, Planning and Zoning Committee shall have primary responsibility for the following described activities and matters:

- a. Code Enforcement Department.
- b. Supervision of Zoning Office.
- c. Supervision of Construction Office.
- d. Enforcement of the Borough Code, other than Police.
- e. Chairperson of Committee or his designee shall be the liaison to the Construction Board of Appeals.

2-5.29 Public Safety Committee

The Public Safety Committee shall have primary responsibility for the following described activities and matters:

- a. Municipal Court.
- b. Police Department.
- c. Fire and First Aid functions.
- d. Drug Awareness and Prevention.
- e. Chairperson of Committee or his designee shall be the liaison to the Fire District.
- f. Chairperson of Committee or his designee shall be the liaison to the First Aid.
- g. Chairperson of Committee or his designee shall be the liaison to the Office of Emergency Management.
- h. Chairperson of Committee or his designee shall be the liaison to the Shore Community Alliance.

2-5.30 Public Works Committee

The Public Works and Property Committee shall have primary responsibility for the following described activities and matters:

- a. Management and maintenance of all public property other than properties owned or managed by the Beach Utility.
- b. Inventory of public property and recommend improvements to same.
- c. Long range planning for construction.
- d. Recycling.
- e. Sanitation and the Recycling Contracts.
- f. Street lighting (including Christmas Lighting donations).
- g. Street Department.
- h. Water & Sewer Department.
- i. Chairperson of Committee or his designee shall be the liaison to the Sea Lavender Garden Club.

2-5.31 Recreation and Environment Committee

The Recreation and Environment Committee shall have primary responsibility for the following described activities and matters:

- a. Determine appropriate use policies for public property to be used for recreation.
- b. Promote and enhance recreation within the Borough.
- c. Promote both public and private environmental planning.
- d. Provide long range planning for recreational programming and facilities.
- e. Provide recommendations to Council with regards to Open Space and Environmental issues.
- f. Review and make recommendations as to Energy Policy.

- g. Management and maintenance of all municipal docking facilities.
- h. Chairperson of Committee or his designee shall be the liaison to the Environment Commission.
- i. Chairperson of Committee or his designee shall be the liaison to the Open Space Committee.
- j. Chairperson of Committee or his designee shall be the liaison to the Recreation Commission.
- k. Chairperson of Committee or his designee shall be the liaison to the Shade Tree Commission.

2-5-32 Liaisons Not Assigned to Committees

Council shall appoint liaisons to the following:

- Library
- Board of Education
- Cable TV Advisory Committee

SECTION 3: Chapter 2 entitled Administration of the Revised General Ordinances of the Borough of Manasquan, and Section 2-5.23 Advisory Committee is amended and shall read as follows:

2-5.23 Advisory Committees

Advisory Committees may be appointed by the Council for purposes other than those included in the duties of the Standing Committees and shall include, but not limited to, the following:

- a. Personnel.
- b. Shared Services.

A Chairman and Vice Chairman shall be named by the Council for the selected Advisory Committee(s) and a third member shall be the Chairman of the affected Standing Committee as determined by Council.

NOTICE

PUBLIC NOTICE IS HEREBY GIVEN that Ordinance No. 2170-14 was introduced at a meeting of the Mayor and Borough Council of Manasquan on the 15th day of December 2014 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at Borough Hall, 201 East Main Street, Manasquan, NJ 08736 at 8:00 p.m. on the 30th day of December 2014. At such time and place, or at any such time or place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. A copy of this ordinance can be obtained without cost by any member of the general public at the Office of the Municipal Clerk in Borough Hall between the hours of 9:00 a.m. and 4:00 p.m. on Monday through Friday, except on legal holidays.

B. Ilaria

BARBARA ILARIA, RMC
Municipal Clerk

MARK G. KITRICK, ESQ.
Municipal Attorney
P.O. Box 547
Brick, NJ 08723

STATEMENT

This ordinance published herewith has been finally adopted on December 30, 2014 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided by law, has begun to run from the date of the first publication of said statement.

B. Ilaria

BARBARA ILARIA, RMC
Municipal Clerk

Passed on First Reading and Introduction: December 15, 2014

Approved on Second Reading and Final Reading: December 30, 2014

G. R. Dempsey, Jr.

GEORGE R. DEMPSEY, JR.
Mayor